

ROTARY INTERNATIONAL  
DISTRICT 5360 INC.

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## How to Assist Security Information Check for Rotary Volunteers and Members

1. Review the Quarterly Compliance Report.
2. Ensure that volunteers in positions of authority or trust in Youth Programs, Host Families, Stay in School, Mentor programs and the like, have current Police Information Checks.
3. Encourage all club members and volunteers to complete the in-person or online ePIC (electronic Police Information Check) process.
4. **Subscribe to and keep current the YEAH Database**
5. Ensure that all members complete the Online Abuse Awareness Training at <http://training.nayen.org/training/sample/player.html> . Encourage the applicant to complete the training through the link provided from the YEAH database; the results will be automatically recorded.
6. Ensure that all materials are uploaded in a timely manner so each step in the process is smooth and sequential.

Your assistance in completing the screening process and protecting the vulnerable sectors of our society is greatly appreciated.

Sincerely,

Charlene Bearden  
District Manager